

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, MAY 28, 1942

The Board of Public Works met on May 28, 1942, in the office of the Governor, State House, Annapolis, Maryland.

There were present:

Herbert R. O'Connor, Governor
J. Millard Tawes, Comptroller
Hooper S. Miles, Treasurer

Mr. Walter N. Kirkman, Director of the Department of Budget and Procurement, also attended the meeting.

The Minutes of the meeting of April 20, 1942, copy of which was sent to each member of the Board, were approved.

BOARD OF MENTAL HYGIENE:

The Board approved the payment of the expenses of Dr. Kenneth P. Jones, Superintendent of Springfield State Hospital, incurred in attending the convention of the American Psychiatric Association in Boston from the 18th to 21st of May, 1942, as requested by Dr. George H. Preston, Commissioner of Mental Hygiene, in a letter dated April 30, 1942 to the Governor.

BONDS:

The Secretary suggested to the Board that it authorize the filing in the State Comptroller's office of bonds of State Officials and Employees covering the obligations of those persons in all cases except where the law requiring the filing of bonds shows that the bonds should be filed with some other State Agency.

The Board approved this suggestion.

COLLECTOR OF STATE TAXES:Queen Anne's County

The Secretary brought to the attention of the Board the matter of State taxes due by F. Clayton Stevens and Anna Q. Skinner, Collectors of State Taxes for Queen Anne's County for the years 1927 to 1930, inclusive and 1931 to 1935, inclusive, and the recommendation of the present Board of County Commissioners that these accounts be written off as uncollectible.

In view of the fact that the items involved for the several years are numerous and the amounts in most cases very small, as detailed in the list submitted by the County Commissioners, it was agreed to accept the recommendation of the Commissioners and abate the outstanding taxes.

COMPTROLLER OF THE TREASURY:

The Comptroller brought to the attention of the Board a communication received from Mr. William M. ReKar, of Solomons, Maryland, in which it was stated that after taking out the several licenses required for his business for the license year beginning May 1, 1942, the Federal Government had on May 8, 1942 advised Mr. ReKar that the Navy Department would take over and occupy his hotel and store on May 11, 1942.

Mr. ReKar requested, in view of the fact that he was unable to obtain the use expected of the licenses, that the amount paid by him for the licenses be refunded to him, the amount for the several licenses secured totaling \$226.50.

The Board was of the opinion that Mr. ReKar should not be penalized in this matter and lose the money paid for the licenses because, through no fault of his, he was unable to continue the business for which the licenses were secured. The Board accordingly approved a refund to Mr. ReKar of the money received from him for the licenses. (50.00 paid by state).

After due consideration the Board authorized the Comptroller to make the following refunds:

Refunds

Alcoholic Beverages Tax Division	\$7,300.51
Officers' Club, Aberdeen Proving Grd., Md.	\$46.56
Officers' Mess, Gunpowder Canteen, Edgewood Arsenal, Md.	12.30
" " "	11.81
Officers' Club, Gunpowder Mess Canteen, Edgewood Arsenal, Md.	12.82
" " "	7.76
Post Exchange, Edgewood Arsenal, Md.	76.34
" " "	199.41
" " "	113.85
Post Exchange, Holabird Qm. Dept. Baltimore	356.37
" " "	73.71
Post Exchange, Ft. Geo. G. Meade, Md.	436.72
" " "	326.06
" " "	258.27
Post Exchange, 29th Inf. Div., Ft. Geo. G. Meade, Md.	67.50
" " "	547.50
" " "	295.57
Post Exchange, Naval Powder Factory, M.B. Indian Head, Md.	8.30
" " "	7.09
Ship's Service Store, U.S. Coast Guard Yard, Curtis Bay, Md.	40.03
" " "	36.50
General German Aged People's Home	3.75
C. Schmidt & Sons, Inc.	89.91
Louis F. Neuweiller's Sons	67.02
Pabst Brewing Co.	117.45
Otto Erlanger Brewing Co.	282.15
Post Exchange, Aberdeen Proving Grd., Md.	82.35
" " "	360.02
" " "	284.82
Post Exchange, Edgewood Arsenal, Md.	186.08
Student Canteen, Gunpowder & Main Mess Canteens, Edgewood Arsenal, Md.	11.22
Post Exchange, Holabird Q.M. Dep. Baltimore	44.31
" " "	75.96
Post Exchange, Marine Barracks, Naval Powder Factory, Indian Head, Md.	5.06
Ship's Service Store, U.S. Coast Guard Yard, Curtis Bay, Md.	42.59
Officer's Club, Aberdeen Proving Grd., Md.	35.77
Post Exchange, Aberdeen Proving Grd., Md.	279.47
Gunpowder Canteen, Officers' Mess, Edgewood Arsenal, Md.	10.41
" " "	7.35
Post Exchange, Edgewood Arsenal, Md.	119.83
Ship's Service Store, U. S. Coast Guard Yard, Curtis Bay, Md.	47.12
" " "	37.16
Warrant Officers' Club, U.S. Coast Guard Yard, Curtis Bay, Md.	2.50
Post Exchange, Holabird Q.M. Motor Base, Camp Holabird, Baltimore, Md.	160.11
Post Exchange, Naval Powder Factory, Indian Head, Md.	9.05
" " "	10.13
Rev. John S. Martin	6.00
Rev. Chas. Y. Hingling	2.00
Rev. Jos. F. Lane	2.00
Rev. E. P. Baker	1.00
Rev. J. L. Gipprich, S.J.	4.00
Rev. John M. Jacobs, S.J.	10.80
Rev. John P. Sweeney, S.M.A.	12.20
House of the Good Shepherd	2.00
Sister M. Francesca	2.12
Rev. Joseph Stepanek	17.92

St. Mary's Seminary	7.20	
Rev. J. H. O'Neill	2.00	
Rev. Pierce F. Redden	.96	
Shrine of the Little Flower	10.10	
Rev. Celestive Rosewicz, O.M.C.	20.00	
Rev. Nicholas Jeselli	2.88	
Rev. C. R. Mengers	1.00	
Rev. Geo. Jos. Foerst	9.90	
Rt. Rev. Msgr. Wm. A. Toolan	10.10	
Sister Therese S.N.D.	2.00	
Rev. Wm. M. Canning	1.92	
Rev. Edward H. Roach	1.92	
Rev. Henry J. Dreyer	2.00	
Rev. Edwin N. Herbert, S.J.	2.40	
St. Davids P. E. Church	2.00	
All Saints Sisters of the Poor	2.00	
All Saints Sisters of the Poor	1.00	
Universal Liquors, Inc.	95.55	
Wicomico County Liquor Control Board	65.25	
Post Exchange, Aberdeen Proving Grd., Md.	291.68	
Officers' Club-Annex, Aberdeen Proving Ground, Md.	38.40	
Post Exchange, Edgewood Arsenal, Md.	126.53	
" " "	174.23	
Post Exchange, Fort Geo. G. Meade, Md.	873.97	
Ship's Service Store, Coast Guard Yard, Curtis Bay, Baltimore, Md.	58.38	
Post Exchange, Marine Barracks, U.S. Naval Powder Factory, Indian Head, Md.	7.42	
St. Mary's College	12.00	
Rev. P. Rattenberger	6.00	
Rev. Chester J. Czys, for St. Jerome's Rectory	6.00	
Rt. Rev. John I. Barrett, for St. Kararine's	10.40	
Rev. James O'Connell	4.00	
Rev. Michael A. Ryan, for St. Paul's Church	4.00	
Rev. James O'Connell	4.00	
Sister Augustine, Supt. Mt. Hope Retreat	9.80	
Rev. Geo. J. Larkin, for Church of Ascension	2.00	
Rev. Ralph Fontaine, for Salvatorian Mission	10.00	
Mother M. Michael, for Sacred Heart Convent	1.92	
Rev. Henry E. Missig, for St. Michael's Church	10.00	
Notre Dame Institute	29.30	
Rev. Chas. Kotlarz, for St. Adalbert's Church	2.00	
Rev. Eugene T. Stout, for St. Francis de Sales Rectory	2.00	
Rev. Gerard Wieprecht, for Franciscan Fathers Mission House	10.20	
Income Tax division		\$ 2.21
Oscar Charles Koenig - 1938	2.21	
Titel Tax Division		337.88
Powell Motor Co.	45.80	
Smith's Transfer & Storage Co.	12.00	
Archer I. Schweizer	21.04	
Pvt. W. E. Mount	3.60	
Milton A. Cramer	6.24	
Harry Long	1.36	
John George Enders	7.96	
Charles Wm. Gunnels, Jr.	4.10	
Philip Antonio Marangella	12.30	
Robert W. Hogan	1.00	
Daniel Frederick Muller	1.50	
Public Service Drive-Your-Self System, Inc.	6.80	
Samuel DeBinder, Jr.	11.10	
Raymond Flettwood	4.20	
John Wm. Fleming	4.70	
Harold Robert Spiegel	13.90	
M'S Lena Lane	1.50	
Francis Leonard Slagle	2.40	
Grover Cleveland Farnsworth	3.90	
Edward Joseph Raum	3.70	

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Vernon T. Mercer	47.58.
Thomas Oscar Carlin	12.30.
Irving Leslie Happel	5.50.
John William Kern	4.00.
Lawrence Kaye	13.38.
James Monroe Roberts	7.90.
Frederick Wilkinson	.70.
James C. Coyle	44.50.
James C. Coyle	17.90.
Dorothy Gunter Henderson	3.50
Mary Brewer	4.72
Chester Styer & Lawrence Styer	4.72 2.00
James Edwin Bittle	2.80
Samuel R. Boyer, Jr.	2.00

Filing Fee - D. A. Stuart Oil Co.	\$25.13
Gross Receipts Tax - Fidelity Trust Co.-1941	137.56
	<u>\$7,803.29</u>

COURT OF APPEALS:Clerk's Office

The Secretary submitted a statement received by him from the Clerk of the Court of Appeals, listing the accounts receivable which were uncollected during the period from January Term 1924 to April Term 1937, for copies of opinions and other items, outstanding and regarded as uncollectible as of September 30, 1940. The Clerk advised the Secretary, in turning over to him these lists of uncollected items, that under the system now in effect in the Court of Appeals, the instances of unpaid accounts in the future would be rare and that the purpose in requesting authority to write-off the items appearing in the lists submitted at this time was to clear the books of accounts which it is fairly certain are impossible of collection.

The Board approved the writing-off of these accounts as uncollectible.

COURT COSTS:

After due consideration, the Board approved payment of costs in the following cases, upon recommendation of the Comptroller, out of funds of the Board of Public Works - Item #207 - for this purpose.

Clerk of the Court of Appeals:	\$16.00
Grace Hart, et al vs. Mercantile Trust Co.	1.75
Riley vs. State	4.50
Mazer vs. State: Minikin vs. State	5.00
January Term 1942: April Term 1942	4.75
Charles I. Kratz) Baltimore Asphalt Block	5.60
Mayor & City Council of Baltimore) & Tile Co. vs. St. Tax	73.13
The Daily Record Company	65.00
Levin et al vs. Balto. & Ohio R.R. Co.	<u>\$159.73</u>

DEPARTMENT OF GAME & INLAND FISH:

The Secretary brought to the attention of the Board a communication from Mr. E. Lee LeCompte, State Game Warden, in which authority was requested for the purchase of about 834 acres lying along the western boundary of Washington County and the Eastern boundary of Allegany County, which adjoins the Washington County Game Refuge. Mr. LeCompte advised that he thought it possible to obtain the property at a cost of \$10.00 per acre, and would include buildings which consist of three tenant houses, a large barn, a corn crib and two implement sheds. Money for the purchase of the property is available in the State Game Protection Fund.

The Board approved Mr. LeCompte's request that he be authorized to purchase this property, with the understanding that if it is possible to obtain the property at a lower price, this will be done.

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The Secretary brought to the attention of the Board a communication dated May 14, 1942 from Mr. E. Lee LeCompte, State Game Warden, in which authority was requested for the purchase from the Long Pond Club of Frederick

County of an area of about 450 acres, containing a clubhouse, which adjoins the Billmeyer Game Refuge in Allegany County. Mr. LeCompte stated that he thought he could obtain the property at \$2.50 per acre and that the payment for the property would be made from funds available to the Department of Game and Inland Fish.

The Board approved the request of the State Game Warden for the purchase of this property.

LEASES:

The Board approved the following leases, after carefully consideration:

Administrator of Loan Laws: - rooms 709-719 Calvert Building, Baltimore, for a term of one year from April 1, 1942, at an annual rental of \$2,340.00.

Maryland Council of Defense: - Rooms 205-223 and 227, for a term of six months from July 1, 1942, in the Calvert Building, Baltimore, at an installment of \$350.00 monthly, or a total of \$2,100.00.

State Roads Commission: - for the use of the Chesapeake Bay Ferry System (Advertising Director), the middle room with vault on the second floor of 18 E. Lexington Street, Baltimore, at an annual rental of \$240.00, for a term of one year from January 1, 1942.

University of Maryland: - for the use of State Horticultural Department (Japanese Beetle Inspection Service) ground floor space (50 x 57 ft.) in the north portion of the building located at 412-420 N. Holliday Street, Baltimore, including the use of the three north entrances of said building, for a term of three and one-half months from June 15, 1942 at a rental of \$75.00 per month.

MARYLAND COUNCIL OF DEFENSE:

The Secretary reported to the Board that he had obtained information showing that a contract had been awarded on May 6, 1942 to the Intercounty Construction company of Hyattsville in the amount of \$123,195.00 for the construction of water mains from Mapleton Avenue, in the City of Baltimore, to Bengies Station for the Glenn L. Martin Company. The Secretary also stated that there would be further costs totaling \$62,805.00 in connection with the work of timbering, placing parkway, paving, engineering and contingencies. It is expected that the contract will be completed about June 30, 1942.

It was stated that it would not be necessary for the State to make the money for its share of the cost of this work available until the money to be furnished by Baltimore County and Baltimore City for their share of the cost of the work had been expended.

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The Secretary brought to the attention of the Board a statement showing the status of the account for the activities of the Maryland Council of Defense and expenses in connection with the maintenance of the State Guard. The statement showed that as of May 28, 1942, there was overdrawn in Item 208C of the Military Department budget the sum of \$12,664.00 which amount, however, would be reduced by the application of some contributions which have been made by individuals and firms for the purpose of purchasing rifles for the Maryland Minute Men.

The Board felt that in view of the circumstances there would still be money in the Military Department budget which might be used for the continued maintenance of the Maryland Council of Defense, the State Guard organization, and the Minute Men, and that it is but a short time until the next fiscal year begins (October 1, 1942) when an appropriation for the new year will be available. Therefore, it would be in order to continue the payment of these expenses, charging them to Item 208C of the Military Department budget.

MARYLAND TRAINING SCHOOL FOR BOYS:

The Secretary brought to the attention of the Board the fact that there would be received from insurance companies the sum of \$9,477.58 in settlement of the State's claims in connection with loss by fire of the horse barn and contents at the Maryland Training School for Boys on March 26, 1942, and that the school had requested that the money, when received, be set up in a separate account for the credit of the school to be known as "Reconstruction of Horse Stable" and that the money, after receipt, be used for the replacement of the loss.

The Board approved the request of the school.

MARYLAND TRAINING SCHOOL FOR COLORED GIRLS:

Mr. Kirkman reported that he had received from the Board of Managers of the Maryland Training school for Colored Girls a tabulation of the bids for the improvements to the sewage disposal plant at the school at Glen Burnie, and that a contract has been awarded to J. H. Lawrence in the amount of \$4,964.00.

The Board approved the awarding of this contract.

MARYLAND TUBERCULOSIS SANATORIUM:

Mr. Kirkman brought up the subject of the salary scale for employees of the Maryland Tuberculosis Sanatorium and stated that he thought it in order for these employees to receive salaries according to those approved for the employees of the hospitals for mentally diseased. These salaries should apply to a group of employees such as Attendants.

The Board approved salary scale for such employees in the Maryland Tuberculosis Sanatorium on the same basis as the employees of the mentally diseased hospitals.

MILITARY DEPARTMENT:

The Board considered a request from the Military Department that overalls be purchased for the members of the State Guard while these men are in training camp during the coming summer, since it would be better to use this inexpensive cloth and save the uniforms with which the members are equipped at this time. It was stated that these overalls could be purchased at \$2.00 per pair and that there would be about 2,500 pairs required.

The Board approved the purchase of this extra clothing.

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The question of insignia for the arm bands for the Minute Men was considered and Mr. Kirkman was requested to look into the matter of obtaining prices on the furnishing of these arm bands.

MORGAN STATE COLLEGE:

Mr. F. Clarke Ellis, representing the Baltimore Federation of Labor, appeared before the Board in connection with the claim of Mr. Albert I. Cassell, who was the architect for the new dormitory at Morgan State College, for additional compensation due him beyond the fee of 6% which was paid to him for his services in connection with the construction of this building. Mr. Ellis left with the Governor a folder of data in connection with Mr. Cassell's claim.

The Governor stated that he would be glad to review the papers and take the matter up further with the Board.

PENNSYLVANIA RAILROAD COMPANY:

The Secretary brought to the attention of the Board a communication from the Pennsylvania Railroad Company, dated April 29th, 1942, in which approval was requested to the plans of the company for the making of repairs to its bridge No. 7.00 (old 24) over the Choptank River, just west of Denton, Maryland, being a part of the Baltimore and Eastern Railroad. The Board confirmed approval given by the Secretary to the company to proceed with the repairs.

PUBLIC SERVICE COMMISSION:

The Comptroller brought to the attention of the Board a report received from the State Auditor covering examination of accounts and records of the Public Service Commission for the period October 1, 1937 to September 30, 1941, and called attention to the part of the report which shows that the Commissions' safe deposit box is rented from the Equitable Trust Company at an annual rental of \$25.00, in which box it was found at the time of the audit, February 16, 1942, United States postage stamps having a face value of \$3,124.00 and Railroad scrip tickets with a value of \$855.00, or a total of \$3,979.00.

The Auditor called attention to the fact that his examination disclosed that this quantity of postage stamps and railroad scrip tickets were the result of the practice of the Commission of buying excess postage stamps and railroad tickets over the period of the past several years, and that instead of this being done the money used for the purchase of these items should have been shown as being unexpended at the close of the fiscal year involved and any unused appropriation reverted to the Treasury.

The Board decided that, since there was no necessity for the accumulation of these items, the money represented in their purchase should have been reverted to the State Treasury in the respective fiscal years in which the purchases were made and the postage stamps and railroad scrip should be redeemed and the money received therefrom remitted to the State Treasury to be covered into the general funds of the State.

The Auditor also called attention to the fact that the Commission has been carrying forward in its accounts at the close of the fiscal year, during the past several years, amounts appropriated for Court Costs but that the records show that there are no cases pending which would have justified the bringing forward of these balances. The Auditor recommended that the amount brought forward at September 30, 1941 be reverted, since any costs which might arise during the fiscal year 1942 could be paid out of the appropriation for this year.

The Board approved the recommendation and authorized the Comptroller to revert the amount of \$4,938.17 on the books of his office.

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The Secretary brought to the attention of the Board a communication from the Public Service Commission, dated May 26th, advising that it had taken up with Dr. Morris L. Radoff, Archivist of the Hall of Records, the matter of disposition of certain old records and other reports in its possession which have served their useful purpose and remain only to occupy valuable filing space. The Commission submitted a copy of letter which had been received from Dr. Radoff advising that it was not felt that the records were of sufficient legal or statistical value to be preserved in the Hall of Records. Dr. Radoff suggested that the permission of the Board of Public Works to destroy these records be requested. A list of the records which it was desired to be destroyed is contained in a letter addressed by the Public Service Commission to Dr. Radoff under date of May 21, 1942.

In view of the request of the Public Service Commission, and the opinion expressed by Dr. Radoff that there is no desire on the part of the Hall of Records to preserve the records, the Board authorized the destruction of the records, by the Public Service Commission.

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Mr. Kirkman brought to the attention of the Board a request made by the Public Service Commission that the present State allowance for private automobiles operated on State business be increased from five to six cents (5¢ to 6¢) per mile. Mr. Kirkman pointed out that a survey made by him of the state departments operating state-owned cars showed that the cost of operating these cars was in the neighborhood of three cents (3¢) per mile and that he thought an allowance of five cents (5¢) per mile for privately owned automobiles was adequate.

The Board approved Mr. Kirkman's views in this matter.

SPRINGFIELD STATE HOSPITAL:

Mr. Kirkman brought to the attention of the Board the fact that an automobile belonging to a Mr. Dean was used without authority by four patients of the Springfield State Hospital and that an accident which occurred resulted in damage to the automobile of approximately \$250.00.

Mr. Kirkman stated that he had discussed the matter with the Attorney General who advised that while the State is not legally responsible, there was some moral obligation resting on the State and he thought it would be in order for the hospital to reimburse Mr. Dean out of the budget of the institution.

The Board was agreeable to the views of the Attorney General in the matter and authorized Mr. Kirkman to take the matter up with Springfield State Hospital on this basis.

SPRING GROVE STATE HOSPITAL:

The Board approved the request of Spring Grove State Hospital, as contained in a letter dated May 15, 1942, that it be authorized to employ a Dietitian's Aide, which position is provided for in the present budget of the hospital, but which position it has not been possible to fill up to this time. Dr. Silas W. Weltmer, Superintendent of the hospital, stated that he now has an opportunity to employ a young lady who is finishing her course in Dietetics the latter part of May and will be available for duty on June 1st.

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Dr. Weltmer, Superintendent of the hospital, and Mr. Henry Powell Hopkins, architect for proposed construction work at the institution, appeared before the Board in connection with bids which were received for the construction of cottages for the housing of employees and a cafeteria building with recreation facilities for the use of employees in connection with the cottage colony. It was represented by Dr. Weltmer and Mr. Hopkins that the bids received were in excess of the money appropriated to the institution for the work but that they had conferred with Mr. John K. Ruff, the low bidder, and had received a tentative offer from him whereby he would accept a contract from the State for the erection of 12 cottages and a cafeteria building, as planned by the architect, at a price of \$250,000 which would include a profit of \$16,000 for the contractor, but that the contractor would be willing to accept a contract for the work on the basis of a guaranteed price of \$250,000 with the understanding that if the cost of the work did not amount to as much as \$250,000 the State would receive the benefit of the saving to be effected and if the cost exceeded \$250,000 the cost would have to be absorbed by the contractor.

Mr. Kirkman was requested to contact the contractor and secure definite information and a statement from him as to the proposal outlined above, to ascertain whether the contractor would be able to obtain the priorities necessary for any materials in the construction of the buildings.

STATE INSURANCE DEPARTMENT:

The Secretary brought to the attention of the Board a communication dated May 13, 1942, received from the State Insurance Department in which attention was called to the fact that it would be necessary to refund to Lloyd's of London, an unauthorized insurance carrier, for charges in connection with policy issued to protect the State Accident Fund from excess losses, of the sum of \$76.00 covering a registration fee of \$1.00 and a tax of \$75.00, because of an opinion received from the Attorney General that the Insurance Department does not have authority to collect this fee and tax. The State Insurance Department stated it desired to call attention to the fact that the State Accident Fund is carrying its excess coverage with an insurance organization which is not authorized to do business in this State, pays no taxes or fees to the State, is not subject to the jurisdiction of the Courts of Maryland, and the State Insurance Department accepts no responsibility for the financial condition of the company or its treatment of policyholders.

At the request of Mr. Miles, the communication was referred to him for study.

STATE DEPARTMENT OF PUBLIC WELFARE:

The Secretary brought to the attention of the Board some correspondence had with the State Department of Public Welfare relative to the disposition of some records and papers in the Hall of Records and the basement of the Court of Appeals Building, Annapolis, the continued retention of which does not seem to answer any purpose, since Dr. Radoff, Archivist, is of the opinion that the papers are of no value to the Hall of Records and the State Department of Public Welfare feels that there is no occasion to continue the keeping of them any longer.

In view of the fact that the papers in question are of no further service to the State, the Board authorized the destruction of them by the State Department of Public Welfare.

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Mr. Kirkman reported to the Board that there would be an estimated surplus of \$300,000 in the budget of the State Department of Public Welfare in the fiscal year ending September 30, 1942.

STATE EMPLOYMENT COMMISSIONER:

The Secretary brought to the attention of the Board a communication from Col. Harry C. Jones, State Employment Commissioner, calling attention to the selection by Spring Grove State Hospital of Mrs. Betty Graham for temporary appointment as a Junior Stenographer, pending examination.

The Board took no action in the matter.

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The Secretary brought to the attention of the Board a file of correspondence in connection with the question of payment of employees of Rosewood State Training School on the basis of twice a month instead of monthly, as at present. Col. Jones, in a letter dated May 16, 1942, advised the Board that he had received a petition signed by a large number of the employees of the school protesting against the practice of the school as to monthly instead of semi-monthly payrolls, as is the case in other State institutions.

The Board was of the opinion that where it is desired by the employees of the various State Agencies to be paid twice a month, that their wishes in this matter should be gratified.

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The Secretary brought to the attention of the Board a communication from Col. Jones calling attention to the fact that Rosewood State Training School had selected from a list of eligible persons for the position of Junior Clerk at that institution, Mrs. Irene P. McFeely, wife of P. B. H. McFeely, head account clerk at the institution.

While the Board felt that the employment of relatives in certain instances might be detrimental to the efficient operation of State Agencies, it was aware of the fact that the situation existed elsewhere in the state service and did not feel justified in taking any exception which would disqualify Mrs. McFeely for selection to the position at Rosewood State Training School.

STATE PROPERTY:

Mr. Kirkman brought to the attention of the Board requests which had been made for authority to dispose of unusable property by:

Maryland State Police has some radio receivers which are no longer useful to them and it is desired that they be disposed of a junk.

Rosewood State Training School has 18,370# scrap steel and iron which it is desired to sell to Atlas Iron and Metal Company for their bid of \$119.40.

The State Roads Commission has no further use for the following

equipment and materials, and desire to dispose of them as junk:

9 Old radiators, to Berg Bros., Baltimore, at \$1.81 each
 81 Worn out batteries, to Camden Tire Co., \$1.05
 125 Worn out tires, Camden Tire Co., Baltimore, at \$1.05 each
 15 tons Scrap metal, including: - to Berg Bros. Co. at \$13.90 per ton
 obsolete graders
 old grease gun
 Root underbody scraper
 Champion snow plow.

as well as:

5 rolls Poultry Wire	Old parts, odd ends, etc.
Littleford Roller	of metal
Jaeger Pump	Junk material at Cumberland
6,500 ft. Snow Fence (Washington County)	142 tires)
20 Worn out tires	10 inner tubers) worn out
16 Storage Batteries, worn out	25 tire flaps)
Littleford Taw Heater.	

The Board approved the above requests for authority to dispose of old and worn out property, to the best advantage.

STATE TAX COMMISSION:

The Secretary advised the Board of the receipt of a communication from the State Tax Commission reporting that, in accordance with authority previously given, it had destroyed corporate annual reports and stockholders lists more than twelve (12) years old and that this action resulted in the receipt of \$40.00 from a pulping plant for the material and has made available to the Commission the cabinets in which the old records had been stored and was saving an expenditure of \$400.00 for cardboard filing cabinets.

STATE ROADS COMMISSION:

The Secretary read to the Board a letter addressed to it by the State Roads Commission, under date of May 27, 1942, advising that the Managing Director of the Federal Reserve Bank had informed the Commission that the Treasury Department would require the Federal Reserve Bank to assume the responsibility of distributing the Defense Bonds to be sold in the 5th District, and that it would require the employment of about 150 people for this purpose. In addition, there will be formed another finance committee which must be located in the Federal Reserve Bank Building, Baltimore. The Commission was asked if it would be possible for it to move at an early date so as to make room for the federal government during the War Emergency.

The State Roads Commission stated in its letter of May 27th that it was investigating what possible quarters could be secured for their entire force. After reviewing the situation as to space in Baltimore City, it was recommended that consideration be given to the purchase of the building at the corner of St. Paul Place and Lexington Street owned by the Chesapeake and Potomac Telephone Company. It was learned that the telephone company would consider a proposition for the purchase of the building.

The Board was agreeable to the suggestion that the Commission negotiate with the Chesapeake and Potomac Telephone Company for the purchase of the building and to submit to the Board, for its consideration, some definite proposition for the purchase of the building by the State.

Mr. Kirkman was requested to associate himself with the State Roads Commission in the negotiations, looking toward the securing of a proposal for the purchase of the building since he, in his capacity as Director of the Department of Budget & Procurement, would have to recommend any such proposal to the Board of Public Works.

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The Secretary brought to the attention of the Board a communication from the State Roads Commission, dated April 15, 1942, with lists of accounts regarded as uncollectible and worthless, and requesting authority that these

accounts be written off the books of the Commission as uncollectible.

The Board reviewed the statements and was of the opinion that some further effort should be made to effect collection of some of the items. The Secretary was instructed to refer the letter of the State Roads Commission and the statement of accounts to the State Auditor for his review and recommendation.

* * *

Mr. Kirkman submitted to the Board a request made by the State Roads Commission for authority to purchase a parcel of land at Elkton, Maryland for \$147.20, containing .0736 acres of land.

The Board approved this request.

* * *

Mr. Kirkman brought to the attention of the Board requisition submitted by the State Roads Commission for the purchase of the following equipment:

- 5 - No. 155 Littleford motorized rollers @ \$1,450.00 each
- 5 - No. 22 Husky Pull Graders
- 6 - 165 Gallon Tar Heaters, Littleford Model HD-3
- 2 - 315 Gallon Tar Heaters, Littleford Model HD-6

Mr. Kirkman advised the Board that the State Roads Commission has purchased 67 pieces of equipment during the current fiscal year at a cost of \$167,636.81.

The Board approved the request of the Commission to the above purchases of equipment.

STATE TOBACCO WAREHOUSE:

Mr. Kirkman brought to the attention of the Board the fact that there has been a reduction in the storage of tobacco at the State Tobacco Warehouse, Baltimore, resulting in a good part of the space being empty and available for other purposes.

Mr. Kirkman was asked to go into the matter further, with a view to having other use made of this space if it is not needed for the storage of tobacco.

UNITED STATES GOVERNMENT:

The Secretary brought to the attention of the Board copy of public notice issued by the War Department, U. S. Engineer Office, Standard Oil Building, Baltimore, Maryland, relative to the proposed construction by the War Department of a temporary extension to the existing outfitting pier in the Patapsco River at Fairfield, Baltimore.

The Board was of the opinion that it was not necessary for it to take any action on behalf of the State in connection with the proposed construction.

UNIVERSITY OF MARYLAND:

Upon recommendation of Mr. Kirkman, the Board approved renewal of the contract between the University of Maryland and Capitol Radio Engineering Institute of Washington in connection with engineering defense training courses.

UNEMPLOYMENT COMPENSATION BOARD:

The Secretary brought to the attention of the Board a communication from the Unemployment Compensation Board, submitting its report for the quarter ended March 31, 1942, showing in detail the taxes collected, the accounts receivable, the liens filed and judgments obtained on tax claims, and a list in detail of the interest waived, the balances of accounts abated and adjusted, and the accounts that in the opinion of the Board are uncollectible. The

Commission requested that the authority granted by Section 35, Article 19 of the Annotated Code of Maryland be exercised and that the acts of the Board in the report be approved and ratified. Attached to the request of the Commission was a letter dated May 14, 1942, from Zanvyl Krieger, Special Assistant Attorney General, concurring in the request of the Commission.

In view of the request by the Commission, and the approval of it by the Special Assistant Attorney General, the Board approved the request.

SUPERINTENDENT OF PUBLIC BUILDINGS & GROUNDS:

The Secretary brought to the attention of the Board, three estimates received from painting contractors for the work of painting the walls and ceilings in the office of the Clerk of the Court of Appeals and the Lawyers' room adjoining the Clerk's office, in the Court of Appeals Building.

Howard Pyle	\$216.00
Charles Nelson Brooks	385.00
Brashears Bros.	458.00.

The Board approved the doing of the work for the Court of Appeals and the awarding of a contract to Howard Pyle in the amount of \$216.00.

* * *

The Secretary brought up the matter of the damage being done to the Court of Appeals Building by pigeons which seem to make that building headquarters, resulting in it being difficult for the Superintendent to keep the property clean.

The Board requested the Secretary to advise the Superintendent that he should take whatever steps he feels are necessary to bring about a correction of the situation.

* * *

Mr. Kirkman advised that bids had been received for the painting of the walls and ceilings of the interior of the State Library at Annapolis, Maryland, of which the bid of Charles Nelson Brooks, of Annapolis, in the amount of \$1,050.00 was low. The appropriation for the work is \$1,500.00.

The Board authorized the acceptance of the bid of Mr. Brooks for the doing of this work.

DEPARTMENT OF CORRECTION:

Maryland State Penal Farm

Mr. Kirkman brought to the attention of the Board the fact that certain building materials in the amount of \$113.48 not needed at the Maryland State Penal Farm were transferred to the Maryland Tuberculosis Sanatorium for use in new construction there, and requested approval to the transfer.

The Board approved the action taken in this matter.

LEASES:

The Board approved the execution of a lease by the State Comptroller covering space in the Pythian Building, Baltimore (Rooms 201, 206, 207, 208, 209 and 210) for a term of one year from May 1, 1942, at an annual rental of \$3,600.00 per year.

There being no further business, the meeting was adjourned.

Joseph Coneluser
Secretary